

(3) The Coordination Committee shall:

- (i) give advice to the organs of the Unions, the General Assembly, the Conference, and the Director General, on all administrative, financial and other matters of common interest either to two or more of the Unions, or to one or more of the Unions and the Organization, and in particular on the budget of expenses common to the Unions;**
- (ii) prepare the draft agenda of the General Assembly;**
- (iii) prepare the draft agenda and the draft program and budget of the Conference;**
- (iv) on the basis of the triennial budget of expenses common to the Unions and the triennial budget of the Conference, as well as on the basis of the triennial program of legal-technical assistance, establish the corresponding annual budgets and programs;**
- (v) when the term of office of the Director General is about to expire, or when there is a vacancy in the post of the Director General, nominate a candidate for appointment to such position by the General Assembly; if the General Assembly does not appoint its nominee, the Coordination Committee shall nominate another candidate; this procedure shall be repeated until the best nominee is appointed by the General Assembly;**
- (vi) if the post of the Director General becomes vacant between two sessions of the General Assembly, appoint an Acting Director General for the term preceding the assuming of office by the new Director General;**
- (vii) perform such other functions as are allocated to it under this Convention.**

(^)(a) The Coordination Committee shall meet once every year ordinarily session, upon convocation by the Director General. It shall normally moot at the headquarters of the Organization.